

Tenancy Application Form

This information is required for the purposes of assessing your eligibility as a tenant.
ONE FORM must be completed for EVERY intending adult tenant. Thank you.

Address of property applying for:

Your Surname: Date of Birth:

Your First and Middle Names: Age:

Mobile: Current phone number.....

Email:

Current income source:

Number of intended occupants: Adults Children

Photo ID: DL Version:

Driver's Licence or Passport *Driver's Licence Only*

Vehicle Make and Model: Car Registration No:

Current address:

Length of time there: Reason for moving:

Landlord's name:

Landlord's contact details:

Mobile/Phone *Email address*

We will contact your landlord for a reference

Employer:

Job Title:

Phone number: Length of service:

Referee name:

Name of someone we can contact for a reference. It cannot be family members or people you will be living with.

Referee contact details:

Mobile/Phone *Email address*

Referee address:

Contact name:

In case of emergency. For instance: next-of-kin

Contact details:

Mobile/Phone *Email address*

Address:

Privacy Act 1993 Statement

This application form collects personal information about you.

This information is required to:

1. Assess your eligibility as a tenant.
2. Collect information which would be provided to a tenant default database and/or credit bureau, if you enter into a tenancy agreement and fail to comply with the terms of that Agreement. (A tenant default database records the names of the persons who have been found in breach of their tenancy agreement and/or the Residential Tenancy Act 1986 and Residential Tenancies Amendment Act 2010 by the Tenancy Tribunal.)
3. The information in this tenancy application form will be retained within our office.
4. The information will also be made available to credit bureaux and/or tenant default databases and will be accessible to other people that may inquire of this credit bureau and/or tenant default database.
5. If you do not supply all the information in this form, you may not be considered for a tenancy.
6. You have a right to see the information held about you by any credit bureau or tenant default database and to correct that information in accordance with the Privacy Act.

Acceptance

1. I consent to you making any type of reference, verification or credit check, including an on-line TINZ check and associated databases.
2. I consent to you providing the information in this form and details of any proven breach of my tenancy agreement or of the Residential Tenancies Act 1986 and the Residential Tenancies Amendment Act 2010 to any credit bureau or tenant default database.
3. I acknowledge that the information may then be made publicly available through credit bureau or tenant detail databases.
4. I agree that you may use any of the information on this application form to enforce any judgement in respect of the Tenancy Agreement or in respect of any order against me by the Tenancy Tribunal.
5. I agree that an identification photograph and an assessment regarding my fulfilment of basic tenant responsibilities may be added to an internet-based tenant reference website. This assessment will be about how I/we perform regarding:
 - * Payment of rent
 - * Keeping the dwelling and grounds clean, tidy and well-cared for
 - * Are considerate towards neighbours
 - * Leave the dwelling and grounds clean, tidy and unmarked
6. I agree that if I am declined this tenancy for reasons of a bad credit history or Tenancy Tribunal orders against me, I am aware that this may be placed on a tenancy database.
7. I confirm the information in this form is true and correct and that I have read the Privacy Act Statement as stated above.

Signature: Date:

